

2 DEC 1965

**MEMORANDUM FOR: Deputy Director for Support**

**Bob:**

I have discussed with Mr. Helms the attached memorandum on Chet Cooper's request for two additional nonreimbursable secretaries for his staff. While we wish to cooperate with the White House, quite a large number of nonreimbursable details have already been assigned there. Also, there is on the record the Bureau of the Budget memorandum dated 4 October 1965 which, in effect, prohibits nonreimbursable details. I understand that there is some difference of opinion on this subject between the Bureau and the White House staff, which we are not in a position to interpret.

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Mr. Helms and I agree that, if the White House wishes us to detail additional personnel on a nonreimbursable basis under these circumstances, the least we should expect is a written request signed by either Mac Bundy or Marvin Watson.

I suggest that you convey the gist of the above to [ ] emphasizing our desire to cooperate but, at the same time, the dilemma in which we find ourselves because of the Bureau's 4 October memorandum. Neither of us believes that it would be appropriate for us to furnish this assistance on an informal, "old boy" basis.

25X1

/s/  
L. K. White

**Att: Memo dtd 22 Nov 65 to ExDir-Compt  
fr D/Pers, subj: Details to  
National Security Council (65-6930)**

**cc: D/Pers**

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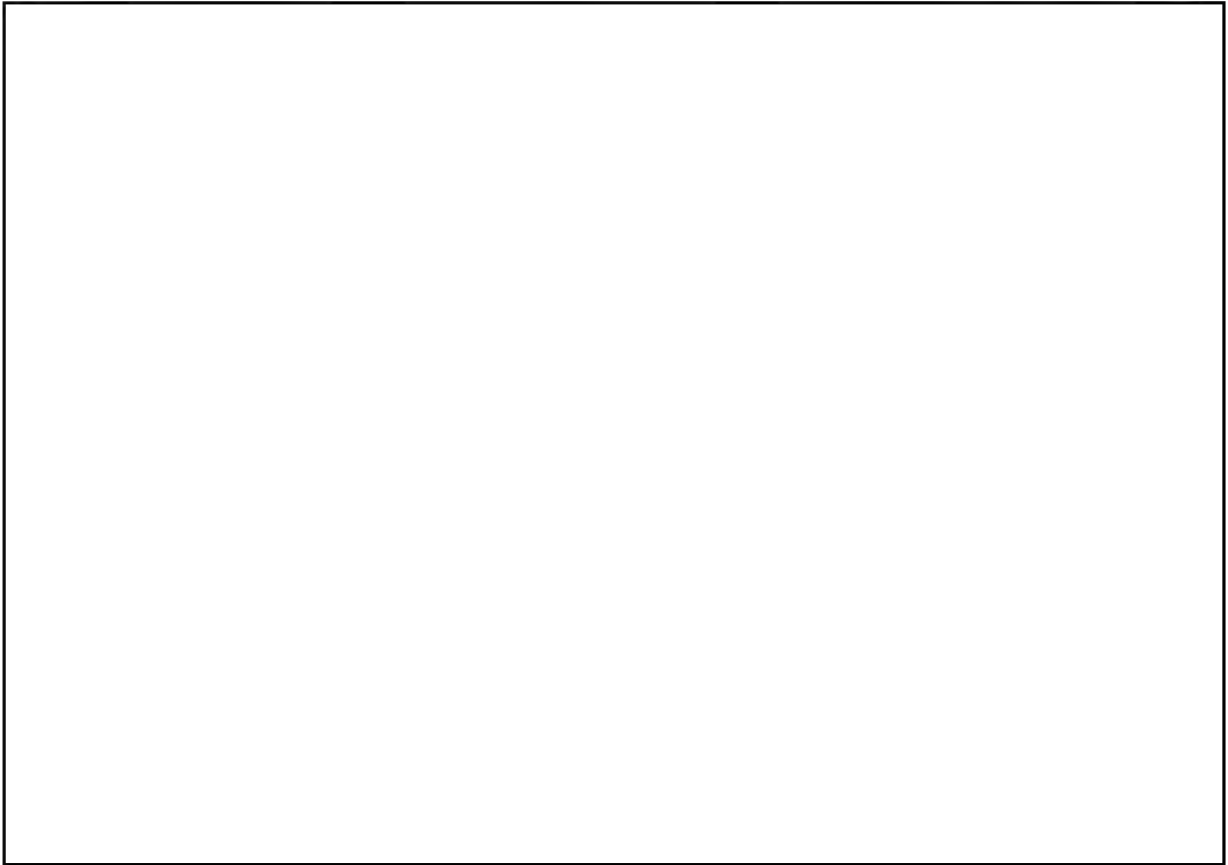
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22 NOV 1965

DD/S 65-5593

65-6930

MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Deputy Director for Support *A.M.W for RLB*

SUBJECT : Details to National Security Council

1. This memorandum submits a recommendation for your approval. Such recommendation is contained in paragraph 7.

2. [redacted] Mr. Chester Cooper's staff, visited [redacted] on 19 November 1965 to discuss urgent requirements for additional secretarial staffing of Mr. Cooper's staff. Specifically, [redacted] (at Mr. Cooper's request) asked the Agency's assistance in detailing:

a. A reimbursable secretary to replace an NSC staff-secretary on Mr. Cooper's staff. (Informally, the advice from the NSC Administrative Office is that the employee to be replaced would continue to be carried on NSC rolls and that a reimbursable arrangement is unlikely.)

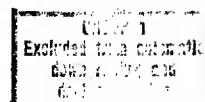
b. A non-reimbursable secretary (shorthand preferred but not essential) to provide a fifth clerical-type employee in a staff of four officers supported by three secretaries and a clerical Research Assistant.

3. [redacted] emphasized that the present staff of his office, which is handling [redacted] matters, is shorthanded and that their need for secretarial support is urgent. (He noted that a "Presidential Fellow" had been assigned to the staff with the understanding that secretarial support would be required -- but a slot for such support was not provided.) He indicated that NSC could not provide for additional secretarial support because of budget and ceiling controls. Finally, he indicated that [redacted] has informally advised Chester Cooper that he has a secretary, [redacted] who could be spared for detail to NSC.

4. Specifically, [redacted] has requested our cooperation in providing two secretaries to Mr. Cooper's staff: one to replace an NSC employee on a (possibly) reimbursable basis and one on a clearly non-reimbursable basis; and he has indicated that [redacted] may be available for the first of these details.

5. We are not in a position to evaluate the urgency of these requirements or the Agency's obligation for assisting in meeting them. Based on [redacted] presentation, however, the need is urgent and unlikely to be filled without our assistance.

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SUBJECT: Details to National Security Council

6. In response to [ ] request, [ ] advised him that there was some sensitivity attached to the matter of non-reimbursable details at the present time and that his request would necessarily be referred to higher Agency authority for policy consideration.

7. It is recommended that we be authorized to seek out two secretarial employees who can be designated for detail to Mr. Cooper's office, one or both of which will be detailed on a non-reimbursable basis.



The recommendation in paragraph 7 is approved.

See memo dtd 2 Dec 65 to DD/S fr ExDir-Compt  
L. K. White  
Executive Director-Comptroller

Date

Distribution:

- 0 - Return to D/Pers
- X - ER
- 1 - DD/S
- 2 - D/Pers (1 w/held)

OD/Pers/[ ] (22 Nov 65)

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